

Nelson Community Services
JOB DESCRIPTION

JOB TITLE: (Temporary/Part time) **WOMEN'S OUTREACH WORKER**
Reports to: Executive Director and Program Team Lead
Classification: Family Support Worker
Grid Level: 12
Effective Date: March 2022
Last Updated:
Union: BCGEU
Job Summary: The incumbent in this position provides outreach services to adult women who have experienced, or are at-risk of, violence, abuse, or threats, and their dependent children. Program services are delivered within a feminist framework and place priority on the safety of women. Services are delivered to women in the Transition House program and to the rural areas surrounding Nelson.

Duties and Responsibilities:

1. Works with women in the surrounding rural area on an outreach basis.
2. Develops and maintains relationships with related services such as victim services, hospital, police and other community programs.
3. In collaboration with the Transition House team, assesses the safety of each woman (and her children), and supports her in efforts to reduce risks to her safety, including development of a formal safety plan.
4. Offers supportive counseling, individually or in groups, to facilitate women's understanding of their experience and the emotional and psychological impact of the trauma resulting from abusive or violent experiences.
5. Makes referrals to other appropriate resources when needs are beyond the program's resources or mandate; maintains a thorough knowledge of community; advocates for women on an as-needed or as-requested basis.
6. Accompaniment and support as required or requested to attend important appointments (e.g. legal, medical, court, housing, etc.).
7. Participates in case consultations as well as program meetings with partner Outreach Worker and Program Team Lead.
8. Maintains client file records according to Agency policy and standards, as well as Ministry guidelines.
9. Compiles program data for partner Outreach Worker to meet report deadlines
10. Attends regular supervision with the Program Team Lead
11. Participates in professional development and training relevant to this program area.
12. Performs other related duties as required.

Qualifications:

Education:

Diploma in human service field or the equivalent combination of education, training, and experience.

Experience:

Minimum of two (2) years' recent related experience in supporting women who have experienced violence, abuse, and/or threats.

Additional Skills and Requirements:

1. Proven knowledge, skills and experience in supporting women who have experienced violence, abuse, and threat.
2. Experience in providing supportive counselling and advocacy within a feminist practice framework; ability to respect women's rights to their own values, beliefs, culture, and choices.
3. Experience working in an outreach capacity.
4. Working knowledge of legal system including family law processes.
5. Competent in working with women from diverse cultural backgrounds and lifestyles.
6. Proven skills in conducting safety assessments and safety planning.
7. Working knowledge of the legal system, including Family Law process
8. Experience working in an outreach capacity.
9. Proven skills in group development and facilitation techniques, particularly with women who have experienced violence and abuse.
10. Well-developed interpersonal, oral and written communication skills.
11. Ability to work cooperatively and collaboratively with co-workers, other community professionals, and the broader community.
12. Good organization, time, and general work management skills; an ability to work well independently and in a team environment.

Other Information:

1. Must hold a valid First Aid Certificate.
2. Must hold a valid BC Class V Driver's License and have access to a reliable, safe, well-maintained clean vehicle with appropriate insurance.
3. Must carry cell phone, programmed with emergency numbers, when working out of program space.